

# **Minutes**

# **APPROVAL & FUNDING COMMITTEE**

Meeting Title	Approval & Funding Committee – 7 May 2020
Date of Issue	30 May 2020

## Attendance:

#### A&FC Members

Dr Kate Barclay (Chair), Bev Robinson, Robin Millar

## **Institute Officials**

Rob Nitsch, Anna West, Nick Mawhinney, Alex Wilson, David Weaver, Shaista Hikmat, Huw Moore, Mohammed Ali, Emma Yates, Kathy Lee-Cole.

#### Apologies

Malcolm Press (provided comments and reviewed cycle 28 submissions)

#### 1. Welcome, declarations and minutes

 Kate Barclay (Chair) welcomed committee members and Institute officials to the meeting. It was noted that Kate Barclay, Bev Robinson, Robin Millar and Malcolm Press had all reviewed and provided comments on cycle 28 submissions ahead of the meeting.

#### Papers for information

- 2. The committee also considered additional paper for information:
  - Approvals Data/trends



#### 2. Minutes Sign-off

- 3. The committee approved the draft minutes from the 26 March 2020 meeting with no amendments.
- 4. The Chair asked committee members whether they had any declarations of interest to make. There were no declarations made.

## 3. T Level Content

5. The Committee received an update on the four Waves, with particular focus on current Wave 2.

#### 4 Covid-19 Update

- 6. The committee considered the Institute's COVID-19 response. The committee received details of how governance would continue to be maintained as flexibilities are applied during the COVID-19 period. It was noted that the Approval and Funding Committee will provide oversight of process flexibilities. The Institute's Quality Assurance Committee will have oversight on flexibilities related to end-point assessment.
- The committee discussed the impact of the COVID-19 outbreak on various strands of the Institute's work, including apprentices, EPA quality and committee business.
- 8. The committee noted that the Institute is developing end-point assessment flexibilities due to COVID-19, including remote assessment.



- The committee were content with the proposed flexibilities provision and agreed that these would not unduly impact on governance arrangements or jeopardise quality.
- 10. The Chief Operating Officer (COO) stressed that maintaining the quality of standards is essential, noting the Institute's work in this area to date. All information on flexibilities is published on the Institute's website.
- 11. The COO welcomed the committee's input, reiterating the substantive steps that the Institute has taken and will continue to take.

#### 5 Current approvals process

#### **Occupation Proposals**

12. The committee reviewed seven recommendations on new occupation proposals made by route panels in cycle 28. The committee agreed with all of the recommendations.

#### Funding band recommendations

- 13. The committee considered seven final funding band recommendations in cycle28. They agreed with the panel recommendation for all seven of the recommendations.
- 14. In relation to the Standard ST0439 L3 Jewellery, Silversmithing and Allied Trades Professional, the committee requested an early review to consider the level of take up.



# AOB

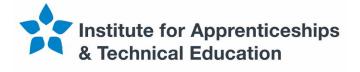
- 15. The committee queried whether there is likely to be a reduction in the number of proposals, standards and funding band recommendations given the COVID-19 situation; the Institute confirmed that using the pipeline data, a reduction was not expected.
- 16. The next meeting of the Approval & Funding Committee will be held on 2 July 2020 either remotely through Zoom or at 151 Buckingham Palace Road.

Author: Secretariat, Chief of Staff's Office, Institute for Apprenticeships

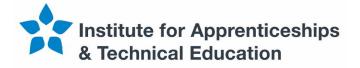


# Annex A – Approval & Funding Committee decisions – 7 May 2020

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Agriculture,					
environmental					
and animal		670050		Agree with	Agree with
care	Proposal	ST0952	L2: Fisher	conditions	conditions
			L3: Railway		
			Engineering	A	A
Construction	Standard		Design Technician	Agree with conditions	Agree with conditions
Construction	Standard	ST0315_V1.1		conditions	conditions
			L3: Railway		
			Engineering	A	A
Construction	Assessment		Design Technician	Agree with	Agree with conditions
Construction	Assessment	ST0315_V1.1		conditions	conditions
			L7: Chartered	A	A
		670742	Landscape	Agree with	Agree with
Construction	Assessment	ST0742	Professional	conditions	conditions
			L3: Scenic		
Creative and	During	670045	Automation	Agree with	Agree with
design	Proposal	ST0915	Technician	conditions	conditions
			L3: Scenic		
Creative and	During	670047	Construction	Agree with	Agree with
design	Proposal	ST0917	Technician	conditions	conditions
			L5:		A
Creative and	Ducusal	CT0040	Audiovisual	Agree with	Agree with
design	Proposal	ST0940	Technician	conditions	conditions
			L4: Assistant		
Creative and	During	670044	Recording	Agree with	Agree with
design	Proposal	ST0944	Engineer	conditions	conditions
			L3: Jewellery,		
			Silversmithing		
			and Allied		
Creative and		GT0 420	Trades	Agree with	Agree with
design	Assessment	ST0439	Professional	conditions	conditions
Creative and		570466	L2:	Agree with	Agree with
design	Assessment	ST0469	Bookbinder	conditions	conditions
			L4: Media		
Creative and		670700	Production		
design	Assessment	ST0792	Co-ordinator	Agree	Agree
Creative and		670001	L7: VFX	Agree with	Agree with
design	Standard	ST0901	Supervisor	conditions	conditions



Creative and			L7: VFX		
design	Assessment	ST0901	Supervisor	Agree	Agree
			L4: Software	Agree with	Agree with
Digital	Assessment	ST0116_V1.1	Developer	conditions	conditions
			L4: Business	Agree with	Agree with
Digital	Standard	ST0117_V1.1	Analyst	conditions	conditions
			L4: Data	Agree with	Agree with
Digital	Assessment	ST0118	Analyst	conditions	conditions
			L4: Network	Agree with	Agree with
Digital	Assessment	ST0127_V1.1	Engineer	conditions	conditions
			L7: Power and		
Engineering			Propulsion		
and			Gas Turbine	Agree with	Agree with
manufacturing	Assessment	ST0790	Engineer	conditions	conditions
Engineering			L6: Project		
and			controls	Agree with	Agree with
manufacturing	Standard	ST0845	professional	conditions	conditions
Engineering			L3: Lifting		
and			Equipment	Agree with	Agree with
manufacturing	Assessment	ST0872	Technician	conditions	conditions
Engineering			L2: Water		
and			process	Agree with	Agree with
manufacturing	Standard	ST0876	operative	conditions	conditions
Engineering			L2: Water		
and			process		
manufacturing	Assessment	ST0876	operative	Agree	Agree
Engineering			L2: Water		
and			network	Agree with	Agree with
manufacturing	Standard	ST0898_V1.1	operative	conditions	conditions
Engineering			L2: Water		
and			network		
manufacturing	Assessment	ST0898_V1.1	operative	Agree	Agree
Hair and			L3: Wellbeing	Agree with	Agree with
beauty	Standard	ST0685	Therapist	conditions	conditions
Health and			L7: Medical	Agree with	Agree with
science	Proposal	ST0892	Statistician	conditions	conditions
			L4:		
Health and			Orthodontic	Agree with	Agree with
science	Assessment	ST0701	Therapist	conditions	conditions
			L7: Clinical		
Health and			Pharmacology	Agree with	Agree with
science	Assessment	ST0798	Scientist	conditions	conditions



Health and			L7: Clinical	Agree with	Agree with
science	Assessment	ST0893	Scientist	conditions	conditions
Health and science	Standard	ST0948	L6: Midwife (2019 NMC standards)	Agree	Agree
Health and science	Assessment	ST0948	L6: Midwife (2019 NMC standards)	Agree with conditions	Agree with conditions
Protective services	Standard	ST0930	L3: Anti-Social Behaviour & Community Safety Officer	Agree with conditions	Agree with conditions
Sales, marketing and procurement	Assessment	ST0810	L3: Procurement & Supply Assistant	Agree with conditions	Agree with conditions
Transport and logistics	Proposal	ST0954	L3: Aviation Movement Specialist	Agree with conditions	Agree with conditions
Transport and logistics	Standard	ST0336_V1.1	L3: Transport Planning Technician	Agree with conditions	Agree with conditions
Transport and logistics	Assessment	ST0336_V1.1	L3: Transport Planning Technician	Agree with conditions	Agree with conditions