

MINUTES

Meeting Title: Quality Assurance Committee (EQA)

Meeting Date: Thursday 16 July 2020

Protective marking: Official

Attendance:

Members

Paul Cadman (Chair), Jessica Leigh Jones,

Independent Members

Professor Jim Iley, Isabel Sutcliffe,

Institute Officials

Nikki Christie, Rob Nitsch, Diana Parsons, Mohammed Ali, Alex Morris, Tanya Lawes,
Kiran Gill

Apologies:

Ben Blackledge

1. Welcome, introductions and declarations of interest

1.1 The Chair welcomed members and officials to the Quality Assurance Committee (“the committee”) meeting.

1.2 The Chair asked members of the committee whether they had any conflicts of interest to declare. No declarations of interest were made.

2. Minutes and Matters Arising

- 2.1 The committee considered the minutes from the previous meeting and agreed that they represented an accurate reflection of the discussion. Nikki Christie provided a status update of the previous action points.

3. External Quality Assurance (EQA) – consultation

- 3.1 The committee received an update in relation to the responses to the EQA consultation and members provided feedback.

4. Audit Report

- 4.1 The Committee received an update in relation to the EQA audit by the Government Internal Audit Agency (GIAA).

5. COVID- 19 - update on flexibilities/EQAs status update

- 5.1 The committee received an update on agreed COVID-19 related end-point assessment flexibilities. The Committee heard that feedback from stakeholders had been very positive and the flexibilities have enabled apprentices to undertake end-point assessment during COVID-19 restrictions.

6. QAA Pilot - update and next steps

- 6.1 The committee heard that QAA provided the Institute with an update on the pilot being undertaken relating to integrated degree apprenticeships EQA provision. The Institute will continue to work with QAA as it develops guidance.

7. EQA Reports Ofqual

7.1 The committee considered the EQA report from Ofqual, noted its findings and provided feedback.

AOB

- The committee highlighted the publication of the Social Mobility Commission report (*Apprenticeships and social mobility: fulfilling potential*) and requested the Institute Board to note the report findings.
- Next meeting is scheduled for 17 September 2020 in London.