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Institute for Apprenticeships & Technical Education

APPROVAL & FUNDING COMMITTEE

Meeting Title	Approval & Funding Committee – 13 February 2020
Date of Issue	13 Feb 2020

Attendance:

A&FC Members

Dr Kate Barclay (Chair), Bev Robinson, Malcolm Press, Robin Millar

Institute Officials

Nick Mawhinney, Anna West, Shaista Hikmat, David Weaver, Mohammed Ali (Secretariat).

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1. Welcome, declarations and minutes

1. Kate Barclay (Chair) welcomed Committee members and Institute officials to the meeting. It was noted that Kate Barclay, Bev Robinson, Robin Millar and Malcolm Press had all reviewed and provided comments on cycle 26 submissions ahead of the meeting.

Papers for information

2. The Committee also considered a number of additional papers for information:

- T Level Approvals
- Cycle 26 Proposals – Slide Deck
- L6/L7 Occupations
- Approvals Data/trends

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2. Minutes Sign-off

3. The Committee approved the draft minutes from the 5 December 2019 meeting with no amendments.

4. The Chair asked Committee members whether they had any declarations of interest to make. Robin Millar declared a declaration, through his involvement in developing the **ST0944** Assistant Sound Engineer proposal.

3. Current approvals process

Occupation Proposals

5. The Committee reviewed 13 recommendations on new occupation proposals made by Route Panels in Cycle 26. The Committee agreed with 10 of the recommendations made by the Route Panels and returned a further 3 proposals; Assistant Recording Engineer, Audiovisual Technician & Medical Statistician. This was due to Committee concerns on the proliferation of standards.

6. In relation to **ST0943 L2 Dog Grooming Assistant** the Committee sighted the existence of the Equine Groom (ST0166) and indicated that an animal grooming Standard with core and options would be more beneficial.

7. In relation to **ST0860 L7 Asset Management Professional,** the Committee requested sight of the Standard once it is developed.

8. In regard to **ST0779 L8 Nuclear Technical Specialist,** the Committee reiterated concerns regarding the potential inclusion of a PhD. The Committee requested to view the Standard once developed.

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Standards and End-Point Assessment Plans (EPA).

9. As the Committee had previously agreed to cease the sampling of Standards and End-Point Assessment Plans; they noted and were content with the named Standards and EPA featured in the consolidated pack.

Funding band recommendations

10. The Committee considered 14 business as usual final funding band recommendations in Cycle 26. They agreed with the panel recommendation for 12 of them. The Committee agreed that there was insufficient evidence to support the route panel's proposed increase to the funding recommendation for one (ST0865 Cyber Security Technician), and instead approved the funding manager's recommendation.

11. The Committee did not approve the recommendation for ST0830 L7 Health and Care Intelligence Specialist, which they felt was too high. The Committee asked the funding team to gather additional evidence and reconsider.

12. In relation to **ST0831** L7 Historic Environment Advisor and **ST0865** L3 Cyber Security Technician; the Committee requested early reviews and consideration of take-up levels.

T Levels Content

13. The Committee noted the slides in relation to the update on T Levels.

   Digital T Level – Unified Comms Technician update

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14. The Committee agreed with the recommendation to remove the Unified Communications Technician specialism from the Wave 2 Digital Support and Services T Level.

AOB

15. Robin Millar agreed to stand-in for the Chair at the 1st April 2020 T Levels Board meeting.

16. The Committee members will be contacted by the Data Science team on improvements to the AF&C data packs.

17. The next meeting of the Approval & Funding Committee will convene on Thursday 26 March 2020, from 14:00 – 16:30 in Room 1 at 151 Buckingham Palace Road.

Author: Secretariat, Chief of Staff's Office, Institute for Apprenticeships

Agreed Actions

Action	Owner	Completed (Y/N In progress
Action 1: The Committee requested that the Board be asked to consider proliferation of Standards and level inflation.	Secretariat	In Progress
Action 2: Data Science team to engage with Committee members on the improvement of data packs.	Alex Wilson	In Progress

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A&FC Final Decisions – Cycle 26

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Agriculture, environmental and animal care	Proposal	ST0937	L2: General farm worker	Agree with conditions	Agree with conditions
Agriculture, environmental and animal care	Proposal	ST0938	L3: Livestock unit manager	Agree with conditions	Agree with conditions
Agriculture, environmental and animal care	Proposal	ST0943	L2: Dog grooming assistant	Return to trailblazer	Return to trailblazer
Agriculture, environmental and animal care	Assessment	ST0761	L6: Agriculture / horticulture professional adviser	Agree with conditions	Agree with conditions
Business and administration	Proposal	ST0860	L7: Asset management professional	Agree	Agree with conditions
Business and administration	Proposal	ST0934	L4: Corporate Responsibility & Sustainability Practitioner	Agree with conditions	Agree with conditions
Business and administration	Assessment	ST0384	L3: Team Leader / Supervisor	Agree with conditions	Agree with conditions
Business and administration	Assessment	ST0809	L5: Coaching Professional	Agree with conditions	Agree with conditions
Business and administration	Assessment	ST0815	L4: Trade Union Official	Agree with conditions	Agree with conditions
Catering and hospitality	Standard	ST0227_V2	L3: Chef De Partie	Agree with conditions	Agree with conditions
Catering and hospitality	Standard	ST0228_V2	L2: Commis Chef	Agree	Agree

				Agree with conditions	Agree with conditions
Construction	Standard	ST0331_V2	L6: Chartered Surveyor (Degree)	Agree with conditions	Agree with conditions
Construction	Assessment	ST0614	L3: Fall Protection Technician	Agree with conditions	Agree with conditions
Construction	Assessment	ST0832	L2: Telecoms Field Operative	Agree with conditions	Agree with conditions
Creative and design	Proposal	ST0912	L4: Stained Glass Craftsperson	Agree with conditions	Agree with conditions
Creative and design	Proposal	ST0940	L5: Audiovisual Technician	Agree with conditions	Return to trailblazer
Creative and design	Proposal	ST0944	L4: Assistant Recording Engineer	Agree with conditions	Return to trailblazer
Creative and design	Assessment	ST0831	L7: Historic Environment Advisor	Agree with conditions	Agree with conditions
Digital	Proposal	ST0863	L4: Digital Accessibility Specialist	Agree with conditions	Agree with conditions
Digital	Standard	ST0124_V2	L4: Cyber Security Technologist	Agree with conditions	Agree with conditions
Digital	Assessment	ST0865	L3: Cyber Security Technician	Agree with conditions	Agree with conditions
Engineering and manufacturing	Proposal	ST0779	L8: Nuclear Technical Specialist	Agree with conditions	Agree with conditions
Engineering and manufacturing	Proposal	ST0856	L6: Space Systems Engineer	Agree with conditions	Agree with conditions

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Engineering and manufacturing	Assessment	ST0204	L2: Gas network team leader	Agree with conditions	Agree with conditions
Engineering and manufacturing	Assessment	ST0641	L6: Tool process design engineer	Agree with conditions	Agree with conditions
Engineering and manufacturing	Assessment	ST0833	L4: Ordnance Munitions Explosives Technician	Agree with conditions	Agree with conditions
Engineering and manufacturing	Assessment	ST0847	L4: Engineer Surveyor	Agree with conditions	Agree with conditions
Engineering and manufacturing	Standard	ST0871	L2: Power support operative	Agree with conditions	Agree with conditions
Hair and beauty	Assessment	ST0211	L3: Advanced Beauty Therapist	Agree with conditions	Agree with conditions
Health and science	Proposal	ST0892	L7: Medical Statistician	Agree with conditions	Return to trailblazer
Health and science	Proposal	ST0896	L3: Peer Support Worker	Return to trailblazer	Return to trailblazer
Health and science	Assessment	ST0113	L3: Dental Nurse	Agree with conditions	Agree with conditions
Health and science	Assessment	ST0697	L7: Specialist community and public health nurse	Agree with conditions	Agree with conditions
Health and science	Assessment	ST0830	L7: Health and Care Intelligence Specialist	Agree with conditions	Agree with conditions
Health and science	Standard	ST0850	L6: Forensic Collision Investigator	Agree with conditions	Agree with conditions
Health and science	Assessment	ST0873	L4: Hygiene Specialist	Agree with conditions	Agree with conditions

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				Agree with conditions	Agree with conditions
Health and science	Standard	ST0889	L3: Mortuary technician		