

Proposal to develop an apprenticeship standard

L3: Associate Continuing Healthcare Practitioner

Title of occupation

Associate Continuing Healthcare Practitioner

UOS reference number

ST0786

Core and options

No

Level of occupation

Level 3

Route

Health and Science

Typical duration of apprenticeship

None

Target date for approval

28 February 2019

Resubmission

No

Occupational profile

This occupation is found in...

a wide variety of NHS Commissioning organisations.

The Associate Continuing Healthcare Practitioner works as part of a wider NHS Continuing Healthcare team having direct contact with service users, providers and user representatives.

NHS Continuing Healthcare is an important area of commissioning for the NHS in England with over 60,000 individuals receiving a NHS CHC package of care at any one time and a budget of £4.2bn. It is estimated that 70% of people with NHS CHC packages are in nursing homes, and 30% have care in their own homes from domiciliary care providers

The NHS CHC workforce is not a traditional workforce. The workforce does not sit within a NHS provider organisation - NHS CHC is a complex work area with a high volume of demand across multidisciplinary, multi-agency teams requiring a highly specialised skilled workforce. Out of 204 Clinical Commissioning Groups in England:

- Approximately 1/3 Clinical Commissioning Groups (CCGs) have retained the full workforce to deliver the NHS CHC function
- 1/3 CCGs have retained part of the function and workforce with the remaining part commissioned by the CCG to be delivered by an external body (e.g. CSU, community provider, social enterprise)
- 1/3 CCGs commission out the full function

The broad purpose of the occupation is...

NHS Continuing Healthcare is an ongoing package of health and social care that is arranged and funded solely by the NHS where an individual is found to have a 'primary health need' that have arisen as a result of disability, accident or illness. If individuals are not eligible, their social care needs become the responsibility of social care.

Working collaboratively across health and social care, the associate CHC practitioner is a highly trained, reflective support worker, practicing within prescribed legal frameworks, to ensure effective and accurate assessment of eligibility and commissioning of care packages based on individual's health and social care needs underpinned by professional attitudes that value the human rights and dignity of individuals.

In their daily work, an employee in this occupation interacts with...

the following types of organisations, internal and external functions:

Individual's family, friends and carers

Internally - commissioning, quality, risk, information governance, complaints, data and finance colleagues

Externally - all local health, education and social care organisations plus

Voluntary and third sector organisations

Legal and claims companies

NHS England Regional NHS CHC teams

National data functions at NHS England

An employee in this occupation will be responsible for...

providing a duty of care from the moment the individual accesses the service, in line with statutory and regulatory frameworks, work autonomously in a range of community based domiciliary, health and social care settings, exercising judgement and appropriate partnership working to undertake multidisciplinary care needs assessments and reviews on individuals with complex conditions as delegated by a registered health professional as mandated by the National Framework for NHS CHC (published by the Department of Health and Social Care); In most instances the supervisor will be an appropriate registered professional such as a nurse, social worker or allied health professional.

Line management and supervisory responsibility for junior members of the team

Transferability

The Institute expects that being competent in the duties you have listed in this proposal will mean that an individual will be able to undertake the occupation in all relevant types of employer. Please outline the steps you have taken to ensure that this will be the case.

One of the objectives of developing this apprenticeship standard is to develop an occupation within a service which currently has an occupational gap between an administration role and senior qualified practitioner role.

Stand-alone occupation

Please confirm that the proposed apprenticeship relates to a stand-alone occupation and

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explain how it will fit in with any associated apprenticeship standards.

We confirm that the proposed apprenticeship relates to a stand alone occupation not currently covered by any current published or in-development standards.

It is anticipated that individuals with level 2 healthcare support worker could work towards application for this apprenticeship programme.

It is envisaged that individuals who have completed this apprenticeship programme could apply for level 5 nursing associate apprenticeship programme or level 5 healthcare practitioner apprenticeship programme.

Duty	Criteria for measuring performance	OTJ training (days)
Undertake management and review of individual's care packages, including end of life care packages and funded nursing care packages	Delivered in line with current National Framework and additional relevant legal frameworks	25
Contribute to health and social care continuing healthcare care planning process including supporting young people through the transition process from Children's Continuing Care to NHS Continuing Healthcare for adults	The plan developed meets the needs of the individual and is in line with current legislation and local procedures	25
Undertake continuing healthcare screening using the mandated "Checklist" tool as outlined in the National Framework. This includes the assessment of the individuals current health and social care needs.	Complete the Checklist in line with the National Framework identifying all health and social care needs	15
Lead a multidisciplinary team, such as administrators and student nurses	Demonstrates robust performance management and appropriate professional development of the team and ensures the wellbeing and resilience needs of the team are met.	3
Manage the Continuing Healthcare referral process including "end of life" referrals	In compliance with the current National Framework, relevant legal regulations and local policy and processes	2
Collate and analyse evidence and assessment documentation from health and social care teams involved in caring for the needs of the individuals to enable an eligibility decision to be made	Completed evidence pack to support full multidisciplinary team assessment of eligibility as required by the National Framework	4
Co-ordinate the multidisciplinary team to make lawful recommendations regarding continuing healthcare eligibility including liaising with the individual and their representatives	The multidisciplinary assessment process is completed fairly, consistently and lawfully	3
Resolve disputed eligibility funding decisions in a fair, consistent and lawful manner	Correctly follows legal frameworks and local processes	3
Commission services required to meet individual's health and social care needs	Commissioned services meet the health and social care needs of the individual	7
Manage and monitor provider service and personal health budget (PHB) contracts in accordance with procurement law and local policy and agreements for the provision of NHS CHC services	Contracts are delivered to specified time, budget and quality standards	3